MCU

turnitin®

Technology to Improve Student Writing

-Instructor version-

October 2020

1. Setting up Your Account

Turnitin Account Application

Notes:

1. We only accept your MCU faculty email address: **XXX@mail.mcu.edu.tw** for your Turnitin account's application. Personal email address is not accepted.

2. You will receive a welcome email to validate your account once your application has been approved in 3 work days. If you didn't receive the email, please check your junk folder.

3. If you have any further questions, please contact MCU Librarian, Ms. Zheng, 02-2882-4564 Ext. 2668，email：bluecian@mail.mcu.edu.tw

iGroup

After the administrator adding you to the school account, you will receive a **Turnitin welcome email** in your email inbox.

Welcome to Turnitin

First Name / Last Name Name

Hi Weichi Dai,

You've been added to the Turnitin account, iGroup University   '. You were added by administrator,

As our newest instructor, you are joining a worldwide community of education specialists. We're glad to have you with us.

Ready to get started?

You're just a few steps away from managing your classes and assignments.

Set up account

Psst... Once you've set up your account, check out our instructor quick start guide.

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歡迎來到 Turnitin

First Name / Last Name Name

瑋琪 戴 您好：

Tracy Huang.將您以指導教師的身分新增至 iGroup University-Tracy 帳戶。

您即將以我們最新指導教師的身分，加入這個全球性的教育專家社群。很高興有您加入我們的行列。

準備好要設定您的課程了嗎？

開始使用

若您遇到任何問題，請造訪 guides.turnitin.com 以取得實用指南。

謝謝。

Turnitin

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The begin of this email indicate your **First Name and Last Name** created by your administrator in Turnitin.

Click the **red button** in the email to go to the next step.

English version

Chinese version

You will be directed to a quick 4-step introduction to Turnitin.
At the bottom of Turnitin's Getting Started page, click the **Create Password** button to access Turnitin's account setup pages.

Enter your **Email address** and your **Last name**.
(If the combination is wrong, please confirm with the administrator.)

Account Setup

To set up your account, please enter your email address and last name or family name.

Email Address

Your email address (which you've received the welcome email)

Last Name or Family Name

Your last name in the Welcome Email

Next

帳戶設定

欲設定帳戶，請輸入電子郵件及姓氏。

電子郵件地址

Your email address (which you've received the welcome email)

姓氏

Your last name in the Welcome Email

下一步

Last Name or Family Name:
-Should be **THE SAME with the Last Name shown in your welcome email**.

15

A new Email will be sent to your inbox with the subject:
Set up your Turnitin Account(English)/創建你的Turnitin密碼(Chinese), the link to set up account in the Email is available only for 24 hours.

Account Setup

To validate your account, we've sent an email to: XXX@abc.edu.tw

You have 24 hours to click the link in your email to continue with your account setup.

帳戶設定

為驗證您的帳戶，我們已寄送一封電子郵件至： XXX @abc.edu.tw

請於 24 小時內點擊電子郵件內的連結，以繼續設定帳戶。

Go back to your email inbox and open that new email.
Click the **create password link labeled 'here'** in the email.
If the link is **expired**, click another **link below** to request a new link.

Enter and confirm your password, it must be **at least 8 characters long**.

Log In with your email address and your password.

Welcome to Turnitin!

You have been added as a student to the account **University of Testing**.

Before you can get started, we want to confirm your user information and give you the chance to set up your secret question and answer. Please feel free to change any other information as needed.

When you are done, click "next" to continue.

your email .

XXX@abc.edu.tw

Secret question .

Please select a secret question.

Question answer .

your first name .

Jane

your last name .

Doe

Next

歡迎至 Turnitin!

您已以學生身份被添加至 **碩士論文** 帳戶。

開始之前，我們需要確認你的使用者資料，並設定你的私密問題和答案。請隨時更改任何其他資料。

完成後，點選"下一頁"以繼續。

您的電子郵件 .

XXX@abc.edu.tw

秘密提示問題 .

請選取一個祕密提示問題。

問題答案 .

您的名字 .

下一步

You must Select a secret question from the drop-down menu and fill in your answer in the blank.

20

Click at the button to agree with the User agreement, and you can start to use the service.

I didn't find any emails sent from Turnitin in my email inbox, what can I do?

Follow "**Reset Your Password**" steps from **Page 16** to activate your account. If you have any questions, please contact your account administrator.

2. Reset Your Password

➢ **If you forgot your password, please follow these steps.**

Go to www.turnitin.com
Click at "**Log in**" on the top right of the page.
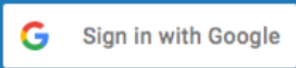
Select Forgot your password? **"Click here"** below to reset your password.

Fill out your **Email address** and your **Last name**.
(If the combination is wrong, please confirm with your administrator)

Reset User Password

Please enter the email address you used to create your user profile. Click "next" when you are done.

Email Address

Your email address

Last Name or Family Name

Your last name in the Welcome Email

If you do not know the email address for your account...

Last Name or Family Name:

-Should be **THE SAME with the Last Name shown in your welcome email**.

-If your last name in the welcome email is written in **Chinese**, **please copy and paste it in this blank**.

Next

You can go to your email inbox, find out Turnitin welcome email to confirm your last name. It could be written in Chinese.

English version

Chinese version

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Welcome to Turnitin

First Name / Last Name Name

Hi Weichi DAI,

You have been enrolled in the class, 碩士論文, by Tracy 黃.

Ready to get started?

Click below to log in and begin submitting your papers.

Log In Now

If you run into any problems, visit help.turnitin.com for some useful guidance.

Thanks,

Turnitin

歡迎來到 Turnitin

First Name / Last Name Name

瑪莉 陳 您好：

您的指導教師 Taiwan iGroup 已為您登記 Turnitin 的 TEST 課程。

準備好要提交報告了嗎？

即刻登入

若您遇到任何問題，請造訪 guides.turnitin.com 以取得實用指南。

謝謝。

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A. I remember my answer to my secret question

Reset User Password

If you remember the answer to your secret question, please enter it below. Click "Next" when you are done.

If you selected your secret question in a language other than the one you are reading this in, please select your language from the list:

English

Secret Question:
What was the name of the street you grew up on?

Answer:

Fill in your answer here.

Forgot your answer?

Please note that all passwords are case-sensitive. Please check your spam, bulk or junk folder for the password reset email, as it is sometimes filtered as spam. The email will come from noreply@turnitin.com. You may need to whitelist this address with your spam blocker or administrator.

Next   Previous

Reset User Password

Thank you! Please enter your new password, and then confirm your new password. Your password must be at least eight characters long. Click "next" when you are done.

Password

Confirm Pass

Enter and confirm your password, it must be at least 8 characters long.

Next   Cancel

28

B. I don't remember my answer to my secret question

A new Email will be sent to your inbox, the link to reset your password in the email is available only for 24 hours.

Reset User Password

If you remember the answer to your secret question, please enter it below. Click "Next" when you are done.

If you selected your secret question in a language other than the one you are reading this in, please select your language from the list:

English

Secret Question:
What was the name of the street you grew up on?

Answer:

Click Forgot your answer?

Forgot your answer?

Please note that [pas]swords are case-sensitive. Please check your spam, bulk or junk folder for [the] [pas]sword reset email, as it is sometimes filtered as spam. The email will come from noreply@turnitin.com. You may need to whitelist this address with your spam blocker or administrator.

Next   Previous

Reset User Password

The link to reset your password has been sent to:

XXX@abc.edu.tw

You have 24 hours to change your password using the emailed link.

Check your email inbox.
Click the create password link 'here' in the email.

Turnitin No Reply <noreply@turnitin.com>
寄給 我 ▾

文A 英文 ▾   >   中文（繁體）▾

Dear Weichi DAI,

To reset your Turnitin password, please click here and follow the instructions provided.

If you have trouble clicking on the link provided [you] [m]ay copy and paste the following URL into your browser:

https://www.turnitin.com/login_reset.asp?lang=[   ]d=31da643ec636098a30ddd523c1f27555

This link will expire in 24 hours. If you receive a message stating that the link has expired, please click here to request a new 'password reset' link.

You may also copy and paste the following URL into your browser to request a new 'password reset' link:

https://www.turnitin.com/password_reset1.asp?lang=en_us

Thank you for using Turnitin,

The Turnitin Team

B. I don't remember my answer to my secret question

Reset User Password

Thank you! Please enter your new password, and then confirm your new password. Your password must be at least eight characters long. Click "next" when you are done.

Password

Confirm Pass

Enter and confirm your password, it must be at least 8 characters long.

Next   Cancel

Reset Password Complete

Thank you! Your password has been successfully reset. Please note your password for future use.

Log in

Resources

1. **Instructor User Guide**
   https://help.turnitin.com/feedback-studio/turnitin-website/instructor/instructor-category.htm

2. **Turnitin Support Center**
   https://supportcenter.turnitin.com/

iGroup

Thank YOU

For more information, e-mail us at
service@igrouptaiwan.com